



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING

2:00 P.M., Monday, July 14, 2014

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:01 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Mike Carrigan, Ron Schmitt, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

Staff Present: Dan Marran, Ron Korman, Michael Drinkwater, Wayne Webber, Tom Garrison, Brian Allen, Tracy Domingues, John Martini, Tanja Ramociotti, Shauna Nelson, Jeff Cronk, Armando Ornelas, Francine Burge, Andre' Stigall, Brian Cason, Karen Melby, Rich Brown

Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Rajan Zed, President of the Universal Society of Hinduism.

Pledge of Allegiance (Time: 2:03 p.m.)

The Pledge of Allegiance was led by Council Member Schmitt.

Comments from the Public (Time: 2:03 p.m.) - None

Approval of the Agenda (Time: 2:03 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to pull item 7.2 and approve the agenda as amended. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

3. Recommendation to Approve Minutes (Time: 2:05 p.m.)

3.1 Consideration and possible approval of the minutes of the regular Sparks City Council Meeting for June 23, 2014, the special meeting of June 19, 2014 and the Council Workshop of June 9, 2014 (FOR POSSIBLE ACTION)

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve the minutes of the regular Sparks City Council Meeting of June 23, 2014, the special City Council Meeting of June 19, 2014, and the Council Workshop of June 9, 2014, as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

4. Announcements, Presentations, Recognition Items and Items of Special Interest
(Time: 2:06 p.m.)

Mayor Martini thanked Rajan Zed for his work and dedication to promote faith and proclaimed October 25, 2014 as “Rajan Zed Day”.

4.1 Presentation and Commendation: “Homeless Teens and Project 150” (Time: 2:11 p.m.)

Girl Scouts Gwenivere McDonald and Irene DeHaan presented information outlining the growing number of homeless teens in our community, what causes homelessness, how teens and veterans are specifically affected, and how Project 150 and Children in Transition helps serve the often-forgotten numbers of homeless teens. Council Member Ratti read commendations for Ms. McDonald and Ms. DeHann and Mayor Martini presented the commendations to recognize their efforts as they strive to earn the Girl Scout Silver Award through collaboration with Project 150 and educating our community about homeless teens.

4.2 Presentation on community involvement with Parks and Recreation Department (Time: 2:20 p.m.)

Parks and Recreation Director Tracy Domingues acknowledged several community groups, businesses and individuals that support the Sparks Parks and Recreation Department through volunteer assistance, donations, grant funding, and in-kind services which have positively impacted the quality of life in the City of Sparks.

5. Consent Items (Time: 2:29 p.m.)

A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve the consent items as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period June 5, 2014 through June 25, 2014. (FOR POSSIBLE ACTION)

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible approval of reimbursement to the City of Reno in the amount of \$142,207.05 for Sparks’ share of a bid award to Reno-Tahoe Construction by the City of Reno for the construction of a new equalization basin liner at the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION)

An agenda item from TMWRF Manager Michael Drinkwater recommending Council approve Sparks’ share of a bid award for a new liner in the equalization pond at the water treatment facility. The current liner was installed in 1985 and numerous repairs have been made to patch leaks. Additionally the liner does not meet the current standard for equalization ponds, which requires a double line with a leak detection system. There is no impact to the general fund.

5.3 Consideration and possible approval of the purchase of plant mix in the amount of \$70,000 during FY14/15 from multiple vendors, based on market conditions. (FOR POSSIBLE ACTION)

An agenda item from Operations and Maintenance Manager Dan Hamlin recommending Council approve the purchase of asphalt (plant mix) on an as-needed basis, utilizing a spot-check of market prices and availability at the time of need, up to \$70,000 over the fiscal year. This purchase was budgeted in the FY 15 CIP and there is no impact to the general fund.

6. General Business

6.1 Presentation, discussion, and possible approval of an Interlocal Agreement for Emergency Medical Services Oversight between the City of Sparks, the City of Reno, Washoe County Health District, Washoe County, and the Truckee Meadows Fire Protection District through itself and the Sierra Fire Protection District to create a Regional Emergency Medical Oversight function for the management, measurement, and improvement of Emergency Medical Services. (FOR POSSIBLE ACTION) (Time: 2:30 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council approve an interlocal agreement (ILA) between the local governments to create a Regional Medical Oversight function. This agreement provides for an Emergency Medical Services (EMS) Oversight Program and an EMS Advisory Board to be established under the District Board of Health to compile, analyze, evaluate and recommend response/performance standards. The agreement also establishes protocols to allow for continuous improvement and optimization of regional EMS performance to ensure proper patient care.

The ILA responds to TriData recommendations calling for oversight of the regional EMS system to ensure it is responsive to community needs and provides high quality patient care. The additional cost is shared between REMSA and the Health District. There is no impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve an interlocal agreement to establish EMS oversight between the City of Sparks, the City of Reno, Washoe County Health District, Washoe County, and the Truckee Meadows Fire Protection District through itself and the Sierra Fire Protection District for the management, measurement, and improvement of emergency medical services as presented by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.2 Discussion and possible action on the selection of a topic for the City of Sparks Bill Draft Request for the 78th Session of the Nevada Legislature. (FOR POSSIBLE ACTION) (Time: 2:40 p.m.)

An agenda item from Community Relations Manager Adam Mayberry recommending Council publicly discuss any concepts or opportunities for the City's bill draft request (BDR). The Sparks Charter Committee has completed its business for this cycle and has adopted proposed changes that would allow the City Charter to comply with the Nevada Supreme Court ruling as it pertains to municipal court issues. There is no impact to the general fund.

Discussion ensued about potential butting heads between the City Council and the Sparks Charter Committee and the rights and restrictions of both. The Charter Committee specifically requested Sparks City Council sponsor the BDR.

A motion was made by Council Member Ratti to submit proposed amendments to the City Charter adopted by the Sparks Charter Committee to the Legislative Counsel Bureau as the City's sole BDR. There was no second, therefore, the motion died.

6.3 Consideration and possible approval of the re-appointment of Art Sperber to the Regional Planning Commission. (FOR POSSIBLE ACTION) (Time: 2:59 p.m.)

An agenda item from City Manager Steve Driscoll recommending Council confirm the Mayor's recommendation to re-appoint Art Sperber to the Truckee Meadows Regional Planning Commission. Commissioner Sperber's appointment expired June 30, 2014. The Mayor appoints Regional Planning Commissioners subject to confirmation by the City Council. There is no impact to the general fund.

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to confirm the Mayor's recommendation to re-appoint Art Sperber to the Truckee Meadows Regional Planning Commission to a term which expires June 30, 2017. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.4 Consideration and possible acceptance of Forensic Support Services Agreement between the Washoe County Sheriff's Office and the Sparks Police Department. (FOR POSSIBLE ACTION) (Time: 3:01p.m.)

An agenda item from Sparks Police Chief Police Brian Allen recommending Council renew the Forensic Support Services agreement with Washoe County Sheriff's Office for two additional years in the amount of \$319,500 in FY15 and \$354,500 in FY16. Funds have been budgeted and any difference in the budget amount will have to be covered by under-spending within the police department or contingency funds.

Discussion ensued about the lack of breakdown for forensic services charged by the County for the City of Sparks and what the charges represent.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the Forensic Support Services Agreement with the Washoe County Sheriff's Office, as outlined in the staff report. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.5 Consideration and possible approval of a contract to Houston Smith Construction, Inc. for the GERP Restroom and Storage Building Project, in the total amount of \$284,900. (FOR POSSIBLE ACTION) (Time: 3:03 p.m.)

An agenda item from Acting Capital Projects Manager Brian Cason recommending Council approve a contract for the GERP Restroom and Storage Building Project. This project consists of two restrooms and two storage areas housed within the building, along with three drinking fountains. There are existing restrooms located on the north and south end of the Park, but none available in this location of the park. This project will improve the availability of restrooms and

storage within the park facility. This project has been approved in the capital improvement plan budget.

A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to approve a contract with Houston Smith Construction, Inc. for the GERP Restroom and Storage Building Project, in the total amount of \$284,900. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.6 Review and possible acceptance of an agreement with Children's Cabinet, Inc. for a grant in the amount of \$29,700.00 effective July 1, 2014 to June 30, 2015. (FOR POSSIBLE ACTION) (Time: 3:07 p.m.)

An agenda item from Parks and Recreation Director Tracy Domingues recommending Council accept the 2014/2015 grant funding from the Children's Cabinet, Inc. The Children's Cabinet, Inc., awards funding based on applications from various agencies. These applications are coordinated by the Children's Cabinet, Inc., who also processes the funding throughout the year. The City of Sparks Parks and Recreation Department provides before and after school child care at 16 elementary schools throughout the City. These funds are used to assist low-income members of our community who cannot afford the cost of this program. There is no impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to accept the 2014/2015 Memorandum of Agreement with the Children's Cabinet, Inc., for a grant of \$29,700 as presented by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.7 Consideration and possible approval of Resolution No. 3260 authorizing the execution of a Waiver and Consent Agreement in connection with the issuance of the Redevelopment Agency of the City of Sparks, Nevada, Subordinate Lien Tax Increment Revenue Refunding Bonds (Redevelopment Area No. 2) Series 2014 by the Redevelopment Agency of the City of Sparks, Nevada. (FOR POSSIBLE ACTION) (Time: 3:09 p.m.)

An agenda item from Financial Services Director Jeff Cronk recommending Council approve a resolution authorizing the execution of the Waiver and Consent Agreement as a requirement of issuing refunding bonds. The Sparks Redevelopment Agency is pursuing refunding the 2009 subordinate lien tax increment revenue bonds. To do so requires approval of a Waiver and Consent Agreement between the City of Sparks, the Redevelopment Agency of the City of Sparks, and Sparks Legends Development, Inc. (RED Development) as it relates to provisions within the City of Sparks Disposition, Development and Financing Agreement (DDFA), Legends at the Sparks Marina Project. The Resolution being presented today will authorize the execution of the Waiver and Consent Agreement that will likely occur at or before the close of escrow which is expected to occur mid-August. These refunding bonds are anticipated to reduce the interest rate and save the Redevelopment Agency (Area No. 2) nearly \$100k per year over the remaining life of the debt without changing the original maturity date. There is no impact to the general fund.

Refinancing the bonds at a lower interest rate will provide the City of Sparks interest savings of approximately \$1.5M over the course of the lifetime of the remaining debt, to FY 2029.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve Resolution No. 3260 authorizing the execution of the Waiver and Consent Agreement in connection with the issuance of the Redevelopment Agency of the City of Sparks, Nevada, Subordinate Lien Tax Increment Revenue Refunding Bonds, Series 2014. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.8 FIRST READING of Bill No. 2678, an Ordinance amending Title 20 of the Sparks Municipal Code (Section 20.56 Signs) to change the method for sign calculations; to add regulations governing digital signs; and providing other matters properly related thereto. (Time: 3:13 p.m.)

City Clerk Teresa Gardner read Bill No. 2678 by title. The second reading and public hearing will be held at the regular City Council meeting on Monday, August 11, 2014.

7. Public Hearing and Action Items Unrelated to Planning and Zoning

7.1 Second Reading, Public Hearing, discussion and possible action on Bill No. 2677 amending the Sparks Municipal Code to align the code with changes made by the RSCVA and with changes made in the Nevada Revised Statutes; and providing other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 3:13 p.m.)

An agenda item from Sr. Accountant Wayne Webber recommending Council approve proposed changes to the Sparks Municipal Code applicable to the Transient Accommodation Tax as necessary to align with changes made by Washoe County, the City of Reno and the State of Nevada, and as recommended by the Reno Sparks Convention and Visitors Authority (RSCVA), whom the City has authorized to administer Transient Lodging Taxes (room tax). There is no impact to the general fund.

The specific wording in the code would be changed from “three or more units for rent” to “any units for rent.”

Comments from the public – None

A motion was made by Council Member Ratti, seconded by Council Member Smith, to adopt Bill No. 2677 to amend Chapter 3 of the Sparks Municipal Code. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

7.2 Consideration and possible approval of the abandonment of three (3) parcels of land. The First Parcel being approximately 5,418 square feet being a portion of the West 90 feet of Lots 38 39, 40, 41, AND also being a portion of the South 60 feet of Lots 35, 36, 37, and a 10 foot Alley and also being a portion of the East 95 feet of an 18 foot alley in Block “B” as shown on Tract Map 20., also being The Amended Map Of East Reno Heights filed in the office of the County Recorder, Washoe County, State of Nevada on December 10, 1904. A Second Parcel being approximately 969 square feet being a portion of the North 101 feet of a North –South 10 foot Alley in Block “B” as shown on Tract Map No. 20, also being the Amended Map of East Reno Heights filed in the office of the County Recorder, Washoe County, State of Nevada on December 19, 1904. A Third Parcel being approximately 785 square feet being a portion of the East-West 18 foot Alley in Block “B” as

shown on Tract Map No. 20, Also being the Amended Map of East Reno Heights, filed in the office of the County Recorder, Washoe County, State of Nevada on December 10, 1904. (FOR POSSIBLE ACTION)

This item was pulled from the agenda.

8. Planning and Zoning Public Hearings and Action Items - (Time 3:15 p.m.)

8.1 PCN14015- Consideration of and possible action on a request for tentative and final approval of an amendment to a planned development handbook (Kiley Ranch South) to revise the development standards by adding to the permitted uses for Parcel IIE of lending institute per NRS 604A (e.g. deferred deposit, title loans, check cashing service) and other matters properly relating thereto, on a site totaling approximately 21.2 acres in PD (Planned Development – Kiley Ranch South) zoning district located on the northeast corner of Sparks Boulevard and Los Altos Parkway, Sparks, NV (FOR POSSIBLE ACTION) (Time: 3:15 p.m.)

An agenda item from Senior Planner Karen Melby recommending Council approve an amendment to the Kiley Ranch South handbook to amend the permitted uses for Parcel IIE to allow a new use of “Lending Institute per NRS 604A” (e.g. deferred deposit, title loans, check cashing services) and to allow the business to have a drive through as long as the location is not on parcels 1 through 5 as shown on Plate IV-L Master Plan. There is no impact to the general fund.

Public Comment – (Time 1:21 p.m.)

Representing the applicant, Angela Foos spoke in support of the amendment which will allow a lending institution and a drive-through element.

Public Comment closed at 1:23 p.m.

A motion was made by Council Member Schmitt, seconded by Council Member Carrigan, to approve the tentative and final handbook amendment request for the Kiley Ranch South Planned Development Handbook associated with PCN14015, adopting Findings PD1 through PD21 and the facts supporting those findings as set forth in the staff report. Because the request includes final approval, the City Council will not require a bond at this time as stated in NRS 278A.490. Council Members Lawson, Smith, Carrigan, Schmitt, YES. Council Member Ratti, NO. Motion carried 4-1.

9. Closed Door Sessions - None

10. Comments

10.1 Comments from the Public (Time: 3:25 p.m.) - None

10.2 Comments from City Council and City Manager (Time: 3:25 p.m.)

City Manager Driscoll reminded Council there will not be a meeting on July 28, 2014; the next meeting would be August 11, 2014.

11. Adjournment (Time: 3:25 p.m.)

Council was adjourned at 3:25 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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